

***Auburn Municipal Civil Service  
Minutes –Regular Meeting June 7, 2012 3:30pm***

Roll Call –

Meeting called to order by Commissioner Chris DeAngelis

Roll call by Secretary William Fulton. Present were Commissioner; Chris DeAngelis, Commissioner; Jack Hardy and Commissioner Diane Gove. Also present were CSEA representative Will Streeter and Corporate Counsel John Rossi.

Approve minutes of meeting held on May 3, 2012

Motion to approve minutes made by Commissioner Hardy 2nd by Commissioner Gove.

Commissioner DeAngelis would like it noted that in the minutes it states he arrived late and he would like it on record that he was not late when the meeting started without him. Motion carried 3-0

Old Business

New Business

- Appoint new chairman of the Civil Service Commission.

Commissioner Gove motioned to approve Chris DeAngelis as the Chairman of the Auburn Civil Service Commission. 2<sup>nd</sup> by Commissioner Hardy. Motion carried 3-0.

- Review and approve exam announcements for #20-123 WWTP Operator Trainee, #20-124 Custodian (open) and #20-125 Custodian (promo). Decentralized exams will be given on September 15, 2012.

Commissioner Hardy motion to approve the above exam announcements as presented.

Commissioner Gove 2<sup>nd</sup>. Secretary Fulton mentioned we would be adding the new commissioner's name on the bottom before announcing. Motion carried 3-0.

- Certify Eligible list #20-121 (open) and #20-122 (promo) for Secretary. List eligible for a minimum of one year, maximum of four.

Commissioner Hardy motion to approve the above eligible lists for a minimum of one year, maximum of four. 2nd by Commissioner Gove. Motion carried 3-0.

- Employee changes

No discussion had

- Upcoming schedule

Commissioner DeAngelis would like to add meetings in July and August and also would like to change the official meeting time to 3pm. Commissioner Hardy may have conflicts with his AV job as he may have jobs that might not be done at that time. He will do his best to

attend all meetings. Motion by Commissioner Hardy to have the meetings once a month and at 3pm. 2<sup>nd</sup> by Commissioner Gove. Motion carried 3-0.

Commissioner DeAngelis would also like added to new business the discussion of the Civil Service budget that was already turned in to the City Manager. In recent talks of budget constraints all dept. heads have been asked to have suggestions in by next week in regards to cutting costs. Commissioner DeAngelis handed out a revised Civil Service budget that he will be presenting to the City Manager which eliminates the money allocated for the Secretary position from the Civil Service budget. Also proposed is to take \$3000 of that money and split it between services and fees. This will be a net impact of about \$5000 savings noting that the amount the school reimburses us in not in these calculations. Secretary Fulton reminded everyone that the school reimburses 35-40% of his salary and that he would be eligible for unemployment if his position is abolished. This would leave virtually no savings to the city. Commissioner DeAngelis noted he believes it still would save the city money and that position needs to be reevaluated. Commissioner Hardy suggested not looking at the small amount the City would be saving but the knowledge and history it would be losing with the elimination of a long time Secretary who is knowledgeable in Civil Service rules and regulations. Commissioner Hardy suggested tabling the discussion until he can review the job and what will be lost without having this position. Commissioner DeAngelis expressed that he is comfortable at this time with this proposition and does not believe tabling it is a good idea as the budget needs to be presented and voted on next week. Motion to table discussion made by Commissioner Hardy. No 2<sup>nd</sup> to that motion. Commissioner Hardy expressed his concern that this is the first time since he has been a commissioner that the discussion of eliminating this position has ever been brought up and that he would have appreciated a phone call to be aware that this was being added to the agenda. This would have given him time to review and come back with a decision. Commissioner DeAngelis reminded Commissioner Hardy that no phone calls have been given to him by any member of the commission since his appointment in January and that he again is comfortable with this being presented. Commissioner Gove spoke that although this is her first meeting she has been reading the local papers and it is clear that every dept. budgets are going to be cut. She also is not in favor of tabling as the budget needs to be voted on at the meeting next week. Commissioner Gove expressed that she is comfortable at this time presenting the budget with the elimination of the money allocated for the Secretary position. Secretary Fulton questioned John Rossi as to why the Civil Service Dept. was not asked to present their budget or make cuts like other depts. John Rossi did not know but assumed it was reviewed with the other smaller depts. Secretary Fulton also would like to mention if his job is eliminated he would like to suggest that a stipend be given to the Civil Service Clerk; Anna as she will be doing the majority of the work. Commissioner DeAngelis will take that request in to consideration. Commissioner Gove made the motion to

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present the revised budget with the salary to the Secretary to the Commission eliminated.  
2nd by Commissioner Hardy. Gove – Yes, DeAngelis – Yes, Hardy – No. Vote Carried 2-1.

Motion to adjourn meeting by Commissioner Gove, 2<sup>nd</sup> by Commis Hardy. Motion carried 3-0.

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Attest